



Women's Business Development Center
The "Done Deal"™ Report

Please...take a moment to complete this form so we can track and publicize all of the WBE "Done Deals"™ in the Midwest Region. You may include any deals that have occurred in the past 12 months.

A Done Deal™ is defined as a deal that occurs between your company and:

- A WBDC sponsor, (see below for the list of sponsors), *or*
- Another WBE company anywhere in the United States

1. Name of *Your* Company: _____

Contact name: _____ E-mail: _____

Phone: _____ Website: _____

2. Name of Corporation *or* WBE Firm with whom you signed the contract:

3. Name of, and contact information for, the person at the other company (corporate or WBE):

Contact name: _____ E-mail: _____

Phone: _____ Website: _____

4. Optional: Amount of contract: \$ _____

5. How did deal originate? (i.e. met the Entrepreneurial Woman's Conference, etc.):

Note: your deal does not have to be the direct result of a WBDC event or program.

6. **Date of Award:** _____

7. **What services or products will you provide:** _____

OR

Describe your own "Done Deal": _____

8. **Total number of deals with this company:**

9. **Have you done business with this company before?**

Yes

No

10. **If yes, when:** _____

11. **Is this a continuation of that contract?**

Yes

No

12. **I verify that this information is accurate and has not been preciously submitted:**

Yes

No

13. **If this contract is a result of a relationship formed through the WBDC, please describe:**

14. You have my permission to publicize this Done Deal™ in WBDC newsletter and website and/or other WBENC written publications: **Note:** this deal will **not** be published without written permission from the other party.

Yes

No

Please fax completed forms to Lois Eichacker at (312) 853 0145

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